



Children flourish and succeed where home and school work closely together. These are the responsibilities of the school, parents/carers and pupils:-

General Items

The school will:

- Set high expectations for your child's learning and behaviour.
- Provide a safe, secure and stimulating learning environment which enables your child to reach his/her full potential.
- Provide a balanced, challenging and engaging curriculum that meets the needs of your child.
- Encourage your child to show kindness and respect to others and take care of the school.
- Teach your child to develop a positive attitude towards everyone regardless of differences.
- Treat your child as equal and unique.
- Keep you informed about general school matters and your child's progress through parent consultations, informal meetings and conversations, letters, emails, FROG and our website.

As a parent / carer I will:

- Ensure my child attends school regularly and arrives on time, letting the school know on the first day of absence if my child cannot attend school.
- Ensure my child observes school uniform requirements and is appropriately equipped.
- Support the school's policies and guidelines in respect of rules, behaviour and discipline, recognising the vital role of parents in fostering good behavioural attitudes.
- Support and encourage my child to undertake tasks set to be done at home and promote opportunities for home learning, especially reading.
- Attend consultations, meetings and events.
- Encourage my child to tell me about his/her life at school, sharing problems and celebrating successes.
- Make the school aware of any changes, concerns or problems which might affect my child's progress or wellbeing e.g. changes in home circumstances.
- Ensure the school has up to date contact details including 3 emergency contact numbers

As a Brookland child I will:

- Be gentle and not hurt others.
- Be kind, caring and helpful and not hurt anybody's feelings.
- Listen and respond politely to all adults and children.
- Be honest and not cover up the truth.
- Work hard, try my best and do my homework, not wasting my own or others' time.
- Take responsibility for my own learning and behaviour and bring a positive attitude to school each day.
- Care for my school and everything in it, not damaging or wasting things.
- Share and talk about any problems I have and ask for help when I need it.
- Wear my uniform and bring the things I need for lessons, PE and swimming.



Online Safety and Technology

The school will:

- Take every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials. These steps include using an educationally filtered service and employing appropriate teaching practice.
- Provide a comprehensive Online Safety curriculum to children and teach online safety skills to help children deal with incidents.
- Monitor your child's use of school technology **whilst on school grounds**.
- Contact you if we have any concerns regarding your child's Online Safety or use of technology.
- Hold Online Safety training for parents to advise you on current issues surrounding Online Safety topics. **We encourage all parents to attend this important event.**
- Ensure all staff are trained annually on Online Safety and are aware of changing technology / issues.
- Actively promote safe and positive online behaviour and use of technology.
- Work with parents and children should any Online Safety issues arise.
- Promote British Values and uphold the Prevent Duty.

As a parent/carer I:

- Understand that photos or videos of children taking part in school events must not be uploaded to social media websites. These include class assemblies, performances and sporting events. If you are unsure of whether photos / videos can be taken, please ask a member of staff.
- Will not take photographs on school premises without permission.
- Give permission for my son or daughter to use the Internet and other computing facilities, under supervision at school.
- Will support the safe and responsible use of the internet and technology **outside of school by children (at home and on journeys made to and from school)**. Parents are strongly requested to supervise their children's use of technology whilst outside of school, set appropriate parental controls and to report to the school any inappropriate activity by Brookland children. These activities include (but not limited to):
 - Posting offensive messages / videos of any nature.
 - Subscribing to websites that are not age-appropriate for your child (including but not limited to Facebook and Instagram).
 - Uploading / posting media content (videos and photos for example) whilst wearing the Brookland school logo (without permission from the school).
 - Online bullying.
 - Use of mobile technology (including tablets) to send or post inappropriate or offensive content.
- **Will not post slanderous or defamatory comments on any social network site or messaging service about the school, staff or its community (see below for further guidance).**

Important: Parents' use of Social Media

Nationally, there is an increase in the use of social media websites, messaging services and group email being used to fuel campaigns and complaints against schools, Headteacher,



school staff, governors and in some cases other parents / pupils. The school considers the use of social media websites in this way as not in the best interest of the children or the school community. If slanderous or defamatory comments are posted on Facebook, Whats App or other social network sites, about the school, staff and all its community, the school will expect that any parent / carer / pupil/ responsible removes all comments immediately.

Any concerns that you may have about any aspect of school life must be made through the appropriate channels by speaking to the class teacher, the Head Teacher or the Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned.

As a Brookland child I will:

- Only use the school's computers and tablets for schoolwork and homework.
- Not look at other people's e-files without their permission.
- Keep my login and password secret. If someone finds out my password, I will tell my teacher straight away.
- Not bring e-files into school without permission.
- Ask permission from a member of staff before using the Internet and will not visit Internet sites I know to be banned by the school. I will not visit websites which I think might be rude or offensive to others.
- Never write unkind things about other pupils or staff.
- Not open an attachment, or download a file, unless I have permission from a teacher or trusted adult and I know and trust the person who has sent it.
- Not give my home address, phone number, the name of my school, send a photograph or video, or give any other personal information that could be used to identify me, my family or my friends, unless my teacher or a trusted adult has given permission.
- Never arrange to meet someone I have only ever previously met on the Internet or by email or in a chat room, unless my parent, guardian or teacher has given me permission and I take a responsible adult with me.
- Not respond to any messages that I am unhappy with but instead will tell a teacher / responsible adult. I will not delete the message but keep it so that an adult can deal with it properly.

Signed by the Head Teacher:

A handwritten signature in blue ink, appearing to be 'J. Stiles'.

Signed by the parent(s)/carer(s):.....

Print child's name:..... Class:.....

P.T.O



Copy for Children Only

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- Be gentle and not hurt others.
- Be kind, caring and helpful and not hurt anybody's feelings.
- Listen and respond politely to all adults and children.
- Be honest and not cover up the truth.
- Work hard, try my best and do my homework, not wasting my own or others' time.
- Take responsibility for my own learning and behaviour and bring a positive attitude to school each day.
- Care for my school and everything in it, not damaging or wasting things.
- Share and talk about any problems I have and ask for help when I need it.
- Respect and celebrate all the differences in our school.
- Wear my uniform and bring the things I need for lessons, PE and swimming.

Online Safety

- Only use the school's computers and tablets for schoolwork and homework.
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- Keep my login and password secret. If someone finds out my password, I will tell my teacher straight away
- Not bring files into school without permission.
- Ask permission from a member of staff before using the Internet and will not visit Internet sites I know to be banned by the school. I will not visit websites which I think might be rude or offensive to others.
- Only e-mail people I know or my teacher has approved.
- Never write unkind things about other pupils or staff.
- Not open an attachment, or download a file, unless I have permission from a teacher or trusted adult and I know and trust the person who has sent it.
- Not give my home address, phone number, the name of my school, send a photograph or video, or give any other personal information that could be used to identify me, my family or my friends, unless my teacher or a trusted adult has given permission.
- Never arrange to meet someone I have only ever previously met on the Internet or by email or in a chat room, unless my parent, guardian or teacher has given me permission and I take a responsible adult with me.
- Not respond to and messages that I am unhappy with but instead will tell a teacher / responsible adult. I will not delete the message but keep it so that an adult can deal with it properly.